**NAME OF SHOW:** SIGGRAPH 2013 / 23 - 25 JULY 2013

**COMPANY NAME:** 
**CONTACT NAME:** 
**E-MAIL ADDRESS:** 

For Assistance, please call 714-254-3410 to speak with one of our experts.

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**DISPLAY LABOR (One Hour Minimum per Worker)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
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</thead>
<tbody>
<tr>
<td>Straight Time-</td>
<td>$125.50</td>
<td>$163.20</td>
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<tr>
<td>Double Time-</td>
<td>$225.50</td>
<td>$293.20</td>
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<tr>
<td>Holiday-</td>
<td>$288.50</td>
<td>$375.10</td>
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</tbody>
</table>

- **Show Site prices will apply to all labor orders placed at show site.**
- **Price is per person/per hour.**
- **Start time guaranteed only at start of working day.**
- **One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.**
- **Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.**
- **When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.**
- **Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. Please include setup plan/photo, special instructions & inbound shipping information with this order.**

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**INSTALLATION LABOR**

- **Freeman Supervised Labor - Please complete the reverse side of this form.**
- **Installation of your exhibit will be completed at our discretion prior to show opening.**
- **The charge for this service is 30% of the total installation labor bill, with a minimum of $45.00.**

**Exhibitor Supervised Labor** (Supervisor must check in at Service Desk to pick up labor)

<table>
<thead>
<tr>
<th>Supervisor will be:</th>
<th>Phone Number:</th>
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<table>
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<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
<th>Hourly Rate @ $</th>
<th>Estimated Total Cost</th>
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Freeman Supervision (30%/$45.00) = $__________
Tax = $__________ (N/A)
Total Installation = $__________

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**DISMANTLE LABOR**

- **Freeman Supervised Labor - Please complete the reverse side of this form.**
- **Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.**
- **The charge for this service is 30% of the total dismantle labor bill, with a minimum of $45.00.**

**Exhibitor Supervised Labor** (Supervisor must check in at Service Desk to pick up labor)

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Freeman Supervision (30%/$45.00) = $__________
Tax = $__________ (N/A)
Total Dismantle = $__________
**NAME OF SHOW:** SIGGRAPH 2013 / 23 - 25 JULY 2013

**COMPANY NAME:**

**BOOTH#:**

**CONTACT NAME:**

**PHONE#:**

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**FREEMAN SUPERVISED LABOR**

**IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.**

---

**INBOUND SHIPPING & SET UP INFORMATION**

Freight will be shipped to Warehouse ______ Show Site ______ Date Shipped ______________

Total No. of: _______ Crates _______ Cartons _______ Fiber Cases _______

Setup Plan/Photo: Attached ________ To Be Sent With Exhibit ________ In Crate No. _______

Carpet: With Exhibit ________ Rented From Freeman ________ Color ________ Size ________

Electrical Placement: Drawing Attached ________ Drawing With Exhibit ________ Electrical Under Carpet ________

Comments: ________________________________________________

Graphics: With Exhibit ________ Shipped Separately ________

Comments: ________________________________________________

Special Tools/Hardware Required: ________________________________________________

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**OUTBOUND SHIPPING INFORMATION**

**SHIP TO:**

______________________________________________

______________________________________________

______________________________________________

**METHOD OF SHIPMENT**

- [ ] Freeman Exhibit Transportation:
  - [ ] Common Carrier
  - [ ] Air Freight
  - [ ] Next Day
  - [ ] 2nd Day
  - [ ] Deferred
  - [ ] Expedited

- [ ] Other (list carrier name & phone number):
  - [ ] Other Common Carrier:
  - [ ] Other Air Freight:
  - [ ] Van Line:

**FREIGHT CHARGES**

- [ ] Prepaid
- [ ] Collect

Bill To: ________________________________________________

______________________________________________

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

- [ ] Reroute via Freeman’s choice
- [ ] Deliver back to Freeman warehouse at Exhibitor’s expense.

**PLEASE NOTE:** Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.